

NOTICE OF PROPOSED ADOPTION OF ORDINANCE NO. 2012

PLEASE TAKE NOTICE that on June 8, 2026, at 6:00 p.m. in the Council Chambers, Upland City Hall, 460 North Euclid Avenue, Upland, California, the City Council of the City of Upland shall consider the adoption of Ordinance No. 2012, entitled "An Ordinance of the City Council of the City of Upland, California, amending Chapter 2.04 of the Upland Municipal Code regarding the powers and duties of the City Manager." The aforementioned ordinance was introduced for first reading on May 26, 2026 by the City Council. A summary of that Ordinance is as follows:

Summary of Ordinance No. 2012

Ordinance No. 2012 would amend Section 2.04.070 of Chapter 2.04 of Title 2 of the Upland Municipal Code regarding the powers and duties of the City Manager.

Specifically, the Ordinance would clarify the City Manager's authority to approve and sign contracts on behalf of the City for the purchase of equipment, materials, supplies, or services where the expenditure is authorized by the current annual budget. The Ordinance would limit such contracts to Fifty Thousand Dollars (\$50,000.00) for any one vendor or professional, by project or event, in the same fiscal year. The Ordinance would also authorize the City Manager to approve and sign certain contracts between the City and other government agencies and nonprofit organizations that are no cost to the City and do not impose or assume additional liability on the City.

Additionally, the Ordinance would authorize Department Heads to approve and sign contracts on behalf of the City where the expenditure is authorized by the current annual budget. The Ordinance would limit such contracts to Twenty-Five Thousand Dollars (\$25,000.00) for any one vendor or professional, by project, in the same fiscal year. The Ordinance would require Department Heads to notify the City Manager in writing following execution of such contracts and would require the City Manager to notify the City Council at least once per month regarding contracts executed pursuant to this Ordinance.

A certified copy of the entirety of the text of Ordinance No. 2012, together with the Code to be adopted thereby, is available in the office of the City Clerk, Upland City Hall, 460 North Euclid Avenue, Upland, California, and is open for public inspection at that location.

Keri Johnson, CMC, CPMC
Upland City Clerk

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